
CIVICOS INSTITUTE

GOVERNANCE DOCUMENT

Board Member Agreement

Individual Director Commitment Document

Document ID: 07

Version: 1.0

Status: DRAFT — Pending Board Adoption

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Director Information

Director Name: _____

Board Role/Title: _____

Service Type

- Standard Term — 3 years per Bylaws Article III Section 3.03
- Provisional Term — 12 months per Bylaws Article III Section 3.04

Term Start Date: _____ Term End Date: _____

Conversion to standard term eligible: Yes No

Conversion requires majority Board vote prior to provisional term expiration.

Sections 1–11 Commitments

1. Fiduciary duties
2. Governance alignment
3. Participation and attendance
4. Conflict obligations
5. Confidentiality and legal exceptions
6. Financial stewardship
7. Public representation
8. Conduct and culture
9. Whistleblower non-retaliation
10. Intellectual property handling
11. Term renewal and transition

Conditional Provisional Block

If Provisional Service Type selected: appointment maximum 12 months; conversion requires majority board vote; if term expires without conversion, service concludes without further action.

Internal Use Checklist

- Orientation completed
- COI disclosure form received
- Security/privacy onboarding completed
- Agreement filed in governance records
- Term end date calendared with Board Secretary
- Service type marked (Standard/Provisional)
- If provisional: conversion vote calendared (Yes/No/N/A)

Adoption and Signatures

Director Signature: _____

Printed Name: _____

Date: _____

Board Chair Acknowledgment: _____

Date: _____